



COUNTESTHORPE PARISH COUNCIL

VACANCY

Assistant Parish Council Manager

This is a flexible, interesting and varied post supporting a pro-active and community focused Parish Council. The role requires a dynamic and forward thinking person interested in Countesthorpe village community.

The ideal candidate should have previous local government experience. The post holder will require overall knowledge of Parish Council statutory duties, activities and systems.

Hours will be 35 per week (flexibility will be required to attend evening meetings).

Salary - Scale NJC LC2 Points from 26 to 29 (£23398 - £25951) pro-rata.

For an Application Pack
Please contact: Mrs C Samuels, Parish Council Manager
Countesthorpe Parish Council
Village Hall
Station Road
Countesthorpe
Leicester
LE8 5TB
Tel: 0116 277 9518

Email: manager@countesthorpeparishcouncil.co.uk

Website: www.countesthorpeparishcouncil.co.uk

Application Forms only

Closing Date: Friday 12th May 2017